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# WDTIP Bulletin

Date: November 2009

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## WDTIP UPDATES

- In July 2009, the CalWIN and WDTIP team successfully implemented a reconciliation process to synchronize Time-on-Aid (Program Participation and Program Exception records) information between the CalWIN and WDTIP systems.
- Record display thresholds have been increased to the Program Participation (PSUM) and Program Exception (ESUM) screens. The PSUM screen can now display up to 300 Program Participation records; the previous record display limit was 200 records. The ESUM screen can now display up to 400 Program Exception records; the previous record display limit was 200 records.
- Due to the above stated record display increase for Program Participation and Program Exception records, the Time Clock program logic has been modified in order to reflect these changes.
- CDSS has issued six new Tribal TANF codes which are now available in TRAC:
  - **XI** – North Fork Rancheria
  - **XJ** – Graton Rancheria
  - **XK** - Karuk Tribe
  - **XL** - Round Valley Reservation
  - **XM** – Scott’s Valley Rancheria
  - **XN** - Washoe Tribe of Nevada and California (WTNC)

In addition, six existing Tribal TANF codes have been modified at the request of CDSS. The following existing Tribal TANF codes have had their effective start dates modified:

- **X2** - Torres Martinez Tribal TANF (Riverside)
- **X3** - Torres Martinez Tribal TANF (Los Angeles)
- **X4** - Owens Valley Career Development Center (Inyo)
- **X5** - Owens Valley Career Development Center (Kern)

Also, the following two Tribal TANF codes have had a County change:

- **XB** - California Tribal TANF Partnership (Phase I)
- **XD** - California Tribal TANF Partnership (Phase II)

Please refer to latest version of *Appendix 1 - TRAC Reference Codes v24* to review details of the new/modified codes. This document can be viewed/downloaded in either PDF or MS WORD format at the WDTIP Web Site:

<http://www.wdtip.ca.gov/systemDocuments.shtml>

- As part of the CalWORKs Short-Term Reform (refer to ACL 09 – 46), CDSS has issued two new Welfare To Work (WTW) Program Exception Codes. These two new codes are now available in the TRAC system:
  - **03/316** – Parents caring for a child age 12 to 23 months and/or two children under age six.
  - **04/407** – Lack of Supportive Service available from the county.

Once again, please refer to the latest version of *Appendix 1 - TRAC Reference Codes v24* to review the details of the new codes and their impact on the Time Clocks.

- The Wave 1 of the ISAWS migration to the C-IV system has been successfully implemented. The WDTIP team partnered with the C-IV conversion team to convert the selected data in WDTIP database from multi-month format to single month format for the seven Wave 1 Counties. The following counties are now part of the C-IV Consortium: Imperial, Inyo, Kern, Kings, Mono, Monterey and San Benito.

## COUNTY CONTACTS AND INFORMATION SHEET

The WDTIP County Contacts List is located in the WDTIP Web Site's *Contact Us* section. The Contacts List is updated quarterly by CDSS; if you have changes to the current WDTIP County Contacts List, please notify Valerie Delaney at [valerie.delaney@dss.ca.gov](mailto:valerie.delaney@dss.ca.gov) or (916) 654 – 5163.

## CDSS CONTACT

WDTIP Time Limit Policy questions should be directed to Azadeh Fares at [azadeh.fares@dss.ca.gov](mailto:azadeh.fares@dss.ca.gov) or (916) 654 -1673. Or Linda Lattimore Johnson at [linda.johnson@dss.ca.gov](mailto:linda.johnson@dss.ca.gov) or (916) 654 – 2116.

WDTIP Welfare-to-Work Policy questions should be directed to Elisa Marquez at [elisa.marquez@dss.ca.gov](mailto:elisa.marquez@dss.ca.gov) or call (916) 651-2050.

## **WDTIP HELP DESK**

The WDTIP Help Desk's e-mail address: [wdtip2@osi.ca.gov](mailto:wdtip2@osi.ca.gov)

Please remember the WDTIP Help Desk was established as a second-level response for County WDTIP issues. It is an expectation that your Consortia Help Desk be the first contact when trying to resolve WDTIP related issues.

When calling the WDTIP Help Desk regarding a processing or transaction problem, please provide the following, that will assist in issue resolution:

- CIN (Please Note: **DO NOT send SSN information electronically due to data security concerns.**)
- TRAC screen prints and/or other appropriate examples. When possible, it is very helpful to also provide examples of the record(s) before the problem occurred.
- Batch Number and Batch Date in which the transactions were sent.
- Related Exception information.
- Any other information that will assist in issue resolution.

## **WDTIP TRAINING**

TRAC Web Based Training modules are available at the WDTIP Web Site. Training includes, but is not limited to: updating Program Participation, updating Child Support Reimbursements, Time Clock screens, and an overview of the TRAC screens. To review the training modules, please visit: <http://www.wdtip.ca.gov/training.shtml>

## **REMINDERS**

- WDTIP website address: <http://www.wdtip.ca.gov/>
- WDTIP Help Desk toll-free number is (877) 365 - 7378.
- WDTIP Help Desk fax number is (916) 263 – 3419
- WDTIP Staff hours are 8:00 a.m. to 5:00 p.m. - Monday through Friday.
- WDTIP Staff and County Contact information is available in the *Contact Us* section of the WDTIP website.